

¹NOR'WEST CO-OP COMMUNITY HEALTH CENTRE, INC.

POSITION DESCRIPTION

POSITION:	Family Violence Counsellor
PROGRAM:	Primary Health Care
RESPONSIBLE TO:	Counselling Unit Coordinator
STATUS:	Full Time – C.U.P.E. (ONE YEAR TERM)
DATE:	April 23, 2003
Funding:	Family Violence Prevention Branch- Prov. Mb.

POSITION SUMMARY:

The overall objective of the position is to develop and deliver a family violence counselling program at Nor'West as part of a multi disciplinary health care team. Direct service requirements will include the provision of in-person counselling, telephone counselling, home visits, crisis intervention and the development and facilitation of relevant group sessions and community development initiatives. Additional requirements will include participation in the development of objectives, policies, procedures, assessment and charting protocols and evaluation methodologies for the family violence counselling program.

QUALIFICATIONS:

1. Bachelor of Social Work degree required.
2. Thorough knowledge of the issues involved in spousal abuse, the cycle of violence and the impact of violent behavior on women, children and men.
3. Knowledge and experience working with diverse cultural and economic backgrounds.
4. Minimum of 2 years of relevant counselling experience in a community setting.
5. Skills in counselling individuals and families using a non-judgmental, empowering approaches.
6. Skills in leadership and facilitation of groups.²

¹ Family Violence Counsellor position – one year term

7. Extensive knowledge of other community resources in order to make appropriate referrals.
8. Ability to work effectively with the Primary Care Team of Nor'West offering and receiving consultation, direction or guidance where necessary.
9. Excellent interpersonal and communication skills are essential.

DUTIES:

1. Develop program parameters, policies, procedures and protocols for the family violence program.
2. Develop client assessment and record keeping methodologies.
3. Provide assessment, counselling crisis intervention and follow-up appropriate to referred clients.
4. Develop and implement group sessions and community development initiatives focussing on support, education and prevention.
5. Provide home visits when required.
6. Liaise with and provide referral to other community resources as appropriate.
7. Participate in case conferences as appropriate with other agency encounters.
8. Keep accurate, up to date statistics on client and other agency encounters.
9. Participate in the development and implementation of methodologies for evaluating the family violence program.
10. Participate in clinical training and professional development as required.
11. Internal and external committee work as appropriate.
12. Other duties as assigned.

Approved by:

Executive Director

Date:

Family violence counsellor – one year term – Word document